



Memo No.: 121/SACM/Quotation/2021

Date: 9 November 2021

NOTICE INVITING TENDER

Saheed Anurup Chandra Mahavidyalaya invites on-line quotations from reputed manufactures/suppliers with eligibility documents such as **Trade License/GST Certificate** and **PAN No.** for preparation and supply of laminated ID-Cards along with necessary accessories and printed lanyard for students and staffs of our college. Specifications and Quantity are mentioned below:

Sl. No.	Items	Specifications	Quantity
1.	Identity Card for Students & Staff	Size: 5.5cm. (breadth) X 8.6cm. (length) Colour hard bound with fibre type cover and ribbon (design and layout as per given specimen)	1500 (approx.) for Students. 55 College Staff.

Terms and Conditions:

- 1. Only electronically submitted quotations will be accepted. HARD COPY WILL NOT BE ACCEPTED.**
- E- Submission:** Quotation in Letter Head duly signed along with eligible criteria such as **GST Certificate** and **PAN Card** must be scanned in form of PDF and e-mailed to sacmcollege@gmail.com.
- Quotation without signature will be cancelled.
- The College will provide the soft copy of Identity Card in PDF/Word format. There is no requirement of DTP.
- Last Date of Electronic Submission of Quotation is 12.11.2021 at 11.59 P.M.
- The quotation will be opened by the Purchase Sub-Committee of the college on 13.11.2021 at 06.00 p.m.
- Rates should be quoted per piece inclusive of all kinds of taxes and delivery charges.
- The undersigned reserves the right to cancel any or all quotations or to invite fresh quotation without assigning any reason thereof.
- Payment will be made through Account Payee Cheque/RTGS/NEFT in favour of the supplying agency after delivery of the identity cards.

S. Bhattacharyya

Principal
Saheed Anurup Chandra Mahavidyalaya

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SAHEED ANURUP CHANDRA MAHAVIDYALAYA

A DEGREE COLLEGE OF ARTS & COMMERCE

Affiliated to the University of Calcutta
Recognized by the University Grants Commission

